

Block Command Incident Tally and Reporting Form

| Date:

Block Number:

| Block Captain Name and Location:

| Time:

Neighborhood:

Neighborhood Commander:

Family Name	Total Number in Household	Total number Accounted for (know where they are - safe or not)	Total Number Unaccounted For	Individual(s) Name (If not accounted for or has serious need)	Missing	Serious Injury	Death	Immediate/Serious Need(s) Very Brief Description (Life-threatening or major medical injuries/situations, trapped individuals, fires, gas or water lines, hazardous material, etc.)	Block Notes/Details/ Resources Needed (Overview of the Area) Schools, Roads, Infrastructure, etc.
ex. Johnson Family	4	3	1	Joe, Emma	1			Joe trapped, Emma missing	
Subtotals:	0	0	0		0	0	0		
Total Number of individuals in the Block	Total Number of Individuals Accounted For		Total Number of Individuals Unaccounted For			INSTRUCTIONS Complete form and give to Neighborhood Command			Sheet # ____ of # ____. Attach other sheets of paper as needed
0	0		0						

During and After Event	1) Gather at designated meeting place	3) Check on all individuals and families	5) Block Captain fills out form for Neighborhood Command
	2) Elect a block captain if yours is not present	4) Try to address life-threatening needs	6) Runners take form to Neighborhood Command EOC ASAP